



District of Columbia
Department of Parks and Recreation
and the United Black Fund Inc.



22nd Annual
Black History Invitational Swim Meet

Saturday, February 16, 2008

Sunday, February 17, 2008

Sanctioned by USA Swimming through Potomac Valley Swimming. # _____

Meet Director: Michael Walker
Aquatic Facilities
1480 Girard Street NW Suite 420
Washington, DC 20009

Mike can be reached:

Monday through Friday – 9:00 am. to 5:00 pm.

Office – (202) 671-0335 or 202-671-0293 **Fax** - (202)-671-2590

Mike.Walker@dc.gov

Meet Referee: Alan Betts, (703) 451-7486
al_betts@hotmail.com

Officials
Contact: al_betts@hotmail.com

Location: Takoma Community Center
300 Van Buren Streets, N.W.
Washington, DC 20011

Schedule: **Session 1 - 13 and Over** Saturday, February 16, 2008 – Warm Up 6:00 – 6:50 am*
First Event 7:00 am*
Opening Ceremony: Saturday, February 16, 2008 – 10:30 am
Session 2 - 8 and under: Saturday, February 16, 2008 – Warm Up 10:30 – 11:00 am
First Event 11:10 am*
Session 3 - 9 - 12: Saturday, February 16, 2008 – Warm Up 1:00 – 1:50 pm
First Event 2:00 pm*

Sessions 4 - 13 and Over: Sunday, February 17, 2008 – Warm Up 6:00 – 6:50 am
First Event 7:00 am*

Sessions 5 - 8 and under Sunday, February 17, 2008 – Warm Up 10:30 - 11:00 am
First Event 11:10 am*

Sessions 6 - 9 - 12: Sunday, February 17, 2008 – Warm Up 1:00 – 1:50 pm
First Event 2:00 pm*

***Note: Meet manager will determine if session start times will need to be adjusted based on the number of entries received. A timeline will be established and forwarded to each team by Saturday, February 2nd.**

Eligibility: **Open to all USA Swimming registered athletes**** Broad participation is encouraged. However, please note that while we want as many teams and athletes as practicable to swim in this meet, space is very limited, as the meet establishes rather short timelines for each session. Swimmers not currently training with an organized team may enter unattached. Swimmers must compete in their age group only.



District of Columbia
Department of Parks and Recreation
and the United Black Fund Inc.



Swimmers shall compete at the age reached on the first day of the Meet. Entries will be accepted on a first-come, first-served basis. Meet Directors reserve the right to limit entries should these events exceed pool time frame. Entries will be processed in the order in which they are received. Once a session's intended duration is met entries may no longer be accepted for that session.

****USA Swimming registration will be verified via online USA Swimming Database.**

Age Groups: 8 and Under, 9-10, 11-12, 13-14, 15-18.

Facility: 25-yard, 8 lanes will be used. Lanes are 7 feet wide. Kiefer lanes and starting blocks are at the deepest ends of the course. Stainless steel gutter system. Colorado Timing Systems, multi-lane scoreboard. Continuous warm-up, warm-down will be available during the meet.

Inclusion Policy: PVS and host clubs along with their Meet Directors are committed to the [Inclusion Policy as adopted by the BOD](#). Athletes with a disability are welcomed and are asked to provide advance notice of desired accommodations to the Meet Director. The athlete (or the athlete's coach) is also responsible for notifying the session referee of any disability prior to the competition.

Rules: Current USA Swimming Rules shall govern the meet. All events shall be timed finals.

The "Whistle-Start, No Recall" Rules shall be used at this meet.

Dive-over starts may be used at this meet at the discretion of the Meet Manager and/or Meet Referee. Coaches are requested to review [Guidance for Dive-Over Starts for Coaches](#).

Officials are requested to review [Protocol for Dive-Over Starts](#). A determination whether to do so will be made shortly after entries for this meet have been processed.

Meet Entry Procedures: (All forms and files may also be obtained from the Meet Manager.)

Entries: Teams are highly encouraged to submit their entries using the Hy-Tek Meet Management program.

Each swimmer may enter no more than **three (3) individual events each day**.

****Note: Times for swimmers registered with USA Swimming will be entered into the United States Swimming data base – to do so, the swimmers should include their USA Swimming registration number. The preferred name feature will be used if they want to be in the meet under a different first name.**

Each team shall be limited to **two (2) relay teams per event**. Each swimmer may swim in only **two (2) relay events**. Relay Entry Slips (furnished at the session) shall be submitted for **each registered relay team**. You may enter up to eight swimmers, with any four participating

General Instructions:

Entries may be submitted (1) manually, (2) by sending a disk to the meet director or (3) via e-mail. Follow the instructions under the appropriate heading below. The immediately following rules apply regardless of method chosen:



District of Columbia
Department of Parks and Recreation
and the United Black Fund Inc.



Entries Must indicate the athlete's legal name and date of birth.

Each club is requested to remit one check to cover the entry fees for the entire team. **Please put the club name on the entry check (if not a club check) and note the number of entries.** Please do not send cash. Meet director has been instructed not to accept telephone or fax entries.

Entries not submitted on the required forms, not complete, not legible or not in the required electronic format, will not be accepted and will be returned. The Meet Director will not be held responsible if there is no time to properly resubmit the entry.

Individual or unattached entries will only be accepted by manual entry sent to the address listed below.

Optional: Before preparing your entries, events for this meet can be downloaded and then imported into team manager. (acquire 22nd BHSMevents.zip), unzip it and then go to team manager/file/import/meet events).

Manual Entries:

Teams are required to submit a complete copy of the enclosed entry form for each individual swimmer entered. Also submit a completed DPR entry cover sheet. Entry form must include each athlete's legal name and their date of birth. The master entry sheet shall show the name, address, and telephone number, email address and signature of the club official person responsible for the team's entries.

There will be a \$2.00 surcharge per athlete for manual entries of 10 or more.

Please enclose a check for manually entering your athletes. Otherwise, they will not be entered into this meet.

Electronic Entries:

Electronic entries should be submitted on disk using the Hy-Tek Team Management Program.

Files should include:

1. Export of meet entries
2. Entry report by name
3. Entry report by event
4. Entry Fee Report

A free version of **Team Manager Lite** may be obtained from **Hy-Tek** by going to: www.hyteklltd.com.

Click on <**Sports Software**>, then <**Download Center**>, then <**TM II Lite**>, finally click on <**Team Manager II Lite & Workout Manager Demo**>. The file 18mb, may also be obtained from the DPR Aquatic Office (Mike Walker).

Meet Management will send an acknowledgment of receipt of all entries to the e-mail address provided

Disk Entries:

Submit the **Hy-Tek** files along with an entry cover sheet. The **Team Manager** meet entry report files must also be sent one by **swimmer** and one by **event**. A responsible member of the team should review the entries for accuracy before submitting them. Please include name, address, **email address** and telephone numbers for the persons responsible for the entries.

E-mail Entries:



District of Columbia
Department of Parks and Recreation
and the United Black Fund Inc.



Club E-mail entries will be accepted provided the transmission time is prior to entry deadline. Attach one report by event, one by name (save as Word for Windows in Team Manager. **PDF files also acceptable**) Attach files. In body of e-mail give total number of splashes (men, women, total entry) and contact information (name, address, phone, e-mail address)

Remember to also send entry fee check via USPS

Clubs submitting by email should submit entries to appropriate meet director, Mike Walker (listed below.) Include in the subject heading type, "22nd Black History Meet - *****" with the club's initials substituted in place of the asterisks.

The Meet Director should acknowledge receipt by return e-mail within 24 hours. Clubs submitting entries that do NOT receive an acknowledgment should contact the Meet Director by other than e-mail to confirm receipt.

Deck Entries: **THERE WILL BE NO INDIVIDUAL NOR RELAY DECK ENTRIES FOR THE MEET.** Timelines are too tight to permit additional athletes to participate.

Entry Times: Swimmers are to provide their best times swam in competition as their entry times. If no such times are available, times obtained under the supervision of a coach are acceptable. **NT's are not acceptable.**

Deadline: **All entries must be in the Meet Manager's hands by 5:00 pm. on Friday, January 25th 2008.**

On January 25th, entries for the 2008 meet will be officially closed, and **no additional entries will be accepted.** The meet will be seeded based on the entries received.

Remember: Entries received after that **Friday, January 25th** will not be considered.

Meet management intends to limit the sessions to (3) hours, plus warmup. If necessary to keep individual sessions to the appropriate length, events may be re-scheduled or combined.

Parties submitting entry sheets will be advised via email by Friday, February 2nd, if meet management will combine or reschedule events.

If the total number of entries received **exceeds the time available for the various sessions**, entries will be returned based on the last entries received.

Awards:

Place	Individual Events	Relays
1 st – 3 rd	Medals	Ribbons
4 th – 8 th	Ribbons	N/A
Heat Winners	Ribbons	N/A

High Point A special award will be presented to the a male and female swimmer from each age group who wins two (2) individual events plus accumulate the most points. Points will be awarded as follows: 1st Place – 5, 2nd Place – 3, 3rd Place – 1.

If no female or male swimmer in an age group wins two individual events no award will be given. Relay events will **not** be considered.

All events are timed finals. Individual scores through 16th place will be maintained and posted during the meet.

Officials: All certified USA Swimming officials wishing to volunteer to work this meet should contact the Meet Referee, Al Betts, at: al_betts@usa.com prior to February 11th, 2008. Please include your club affiliation, certifications held, and sessions you wish to work in your email message.



District of Columbia
Department of Parks and Recreation
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Certified officials who have not been contacted should volunteer their services to the Meet Referee early during the warm-up period. Officials assigned to this meet should sign in at the **officials** table at the start of warm-up.

Timers: Parents are encouraged to volunteer to time. If you would like to assist please sign in at the **officials** table during the warm-up period.

Supervision: Coaches are responsible for their athlete's warmup and for any activity in the warmup pool. Coaches are responsible for maintaining clean team areas.

Only athletes, coaches, timers and USA Swimming certified deck officials (trainees) are permitted on the deck. Coaches and deck officials are requested to display valid 2008 USA Swimming credentials.

In order to control traffic and to make the meet an enjoyable experience, persons not working the meet as a deck official, timer, or other meet official are not permitted on the deck

Fees: Entries fees are payable to the DC Treasurer. Entry fees are **non-refundable**.

Fees for individual events are \$3.50 and \$7.00 for relay events.

DECK ENTRIES WILL NOT BE ACCEPTED DURING THE MEET

Each team/club is requested to remit only one check to cover entry fees.

Please do not send cash. **Entry fees are due no later than Friday, January 25, 2008.** Teams who have not submitted their payment will not have their athletes seeded in the meet.

Souvenir programs will be available for a cost of \$10.00 (**psyche** sheets will be included in the souvenir program).

Admission: There is no admission charge. The public is welcome. The spectator area is for non-athletes. Athletes are to stay on the deck

Warm Up: For the safety of swimmers, current USA Swimming (Potomac Valley) warm up rules shall apply. They shall be conducted under the supervision of a USA Swimming referee. Coaches are required to supervise their swimmers at all times. Unattached swimmers shall be assigned to a coach during warm up to assure proper supervision. Swimmers not obeying the warm up procedures shall be disqualified from their first event at the discretion of the assigned officials.

Depending on the size of the meet, warmup lanes may be assigned by meet management to all entered teams. Coaches may determine his/her lane for general warm up or sprinting. If the lane is being used for general warm up, there shall be no diving permitted and entry shall be feet first from the starting end of the pool **only**. Lanes may be used for one-way sprints if the coaches supervising the lanes agree to do so. At such time there shall be one-way swimming only. Swimmers must exit at the opposite end of the pool. No pike dives.

Swimmers are not to bring chairs, of any kind, onto the deck.

Results: Copies of the results will be mailed to each club/team.

Send entries to: Michael Walker

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1480 Girard Street NW Suite 420
Washington, DC 20009

Mike can be reached:

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22nd ANNUAL BLACK HISTORY INVITATIONAL SWIM MEET

Saturday Morning, February 16, 2008

Day 1	13 & Over Sessions:	Warm-ups 6:00 – 6:50am	Timed Finals 7:00 am		
	Women's		Men's		
Event #	QT	Age	Event Descriptions	Event #	QT
15		13 - 14	100 yard Backstroke	16	
17		15 - 18	100 yard Backstroke	18	
19		13 - 14	200 yard Butterfly	20	
21		15 - 18	200 yard Butterfly	22	
23		13 - 14	100 yard Breaststroke	24	
25		15 - 18	100 yard Breaststroke	26	
27		13 - 14	100 yard Freestyle	28	
29		15 - 18	100 yard Freestyle	30	
31		13 - 14	200 yard Individual Medley	32	
33		15 - 18	200 yard Individual Medley	34	
35		13 - 14	400 yard Medley Relay	36	
37		15 - 18	400 yard Medley Relay	38	

22nd ANNUAL BLACK HISTORY INVITATIONAL SWIM MEET

Saturday Morning, February 16, 2008

Day 1	8 & Under Sessions:	Warm-ups 10:30 am	Timed Finals 11:10 am		
	Women's		Men's		
Event #	QT	Age	Event Descriptions	Event #	QT
1		8 & Under	100 yard Individual Medley	2	
3		8 & Under	25 yard Backstroke	4	
5		8 & Under	50 yard Butterfly	6	
7		8 & Under	25 yard Breaststroke	8	
9		8 & Under	50 yard Freestyle	10	
11		8 & Under	200 yard Freestyle	12	
13		8 & Under	100 yard Medley Relay	14	



District of Columbia
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22nd ANNUAL BLACK HISTORY INVITATIONAL SWIM MEET

Saturday Afternoon, February 16, 2008

Day 1 9 - 12 Session: Warm-ups 2:00 – 2:50pm Timed Finals 3:00 pm

Women's			Men's
Event #	Age	Event Descriptions	Event #
39	9 - 10	200 yard Individual Medley	40
41	11 - 12	200 yard Individual Medley	42
43	9 - 10	50 yard Backstroke	44
45	11 - 12	50 yard Backstroke	46
47	9 - 10	100 yard Butterfly	48
49	11 - 12	100 yard Butterfly	50
51	9 - 10	50 yard Breaststroke	52
53	11 - 12	50 yard Breaststroke	54
55	9 - 10	100 yard Freestyle	56
57	11 - 12	100 yard Freestyle	58
59	9 - 10	200 yard Medley Relay	60
61	11 - 12	200 yard Medley Relay	62



**District of Columbia
Department of Parks and Recreation
and the United Black Fund Inc.**



22nd ANNUAL BLACK HISTORY INVITATIONAL SWIM MEET

Sunday Morning, February 17, 2008

Day 2	13 & Over Session:	Warm-ups 6:00 – 6:50 am	Timed Finals 7:00 am
Women's Event #	Age	Event Descriptions	Men's Event #
77	13 - 14	200 yard Freestyle	78
79	15 - 18	200 yard Freestyle	80
81	13 - 14	100 yard Butterfly	82
83	15 - 18	100 yard Butterfly	84
85	13 - 14	200 yard Breaststroke	86
87	15 - 18	200 yard Breaststroke	88
89	13 - 14	200 yard Backstroke	90
91	15 - 18	200 yard Backstroke	92
93	13 - 14	50 yard Freestyle	94
95	15 - 18	50 yard Freestyle	96
97	13 - 14	400 yard Freestyle Relay	98
99	15 - 18	400 yard freestyle Relay	100

22nd ANNUAL BLACK HISTORY INVITATIONAL SWIM MEET

Sunday Morning, February 17, 2008

Day 2	8 & Under Session:	Warm-ups 10:30 am	Timed Finals 11:10 am
Women's Event #	Age	Event Descriptions	Men's Event #
63	8 & Under	100 yard Freestyle	64
65	8 & Under	25 yard Butterfly	66
67	8 & Under	50 yard Breaststroke	68
69	8 & Under	50 yard Backstroke	70
71	8 & Under	25 yard Freestyle	72
73	8 & Under	200 yard Individual Medley	74
75	8 & Under	100 yard Freestyle Relay	76



District of Columbia
Department of Parks and Recreation
and the United Black Fund Inc.



22nd ANNUAL BLACK HISTORY INVITATIONAL SWIM MEET

Sunday Afternoon, February 17, 2008

Day 2	9 - 12 Session:	Warm-ups 1:00 pm	Timed Finals 2:00 pm
Women's Event #	Age	Event Descriptions	Men's Event #
101	9 - 10	200 yard Freestyle	102
103	11 - 12	200 yard Freestyle	104
105	9 - 10	50 yard Butterfly	106
107	11 - 12	50 yard Butterfly	108
109	9 - 10	100 yard Breaststroke	110
111	11 - 12	100 yard Breaststroke	112
113	9 - 10	100 yard Backstroke	114
115	11 - 12	100 yard Backstroke	116
117	9 - 10	50 yard Freestyle	118
119	11 - 12	50 yard Freestyle	120
121	9 - 10	100 yard Individual Medley	122
123	11 - 12	100 yard Individual Medley	124
125	9 - 10	200 yard Freestyle Relay	126
127	11 - 12	200 yard Freestyle Relay	128
129		Coaches Relay	129



**District of Columbia
Department of Parks and Recreation
and the United Black Fund Inc.**



**22nd ANNUAL BLACK HISTORY INVITATIONAL SWIM MEET
ENTRY FORM**

TEAM NAME:

(Please Print Clearly)

Name of Swimmer _____			Event	
Last First MI	Event			Time
Your Team Initials	1.			
	2.			
Your USS Registration Number	3.			
	4.			
	5.			
Swimmer's Age on the First Day of the Meet _____ DOB: Month _____ Day _____ Year _____	6.			

**22nd ANNUAL BLACK HISTORY INVITATIONAL SWIM MEET
ENTRY FORM**

TEAM NAME:

(Please Print Clearly)

Name of Swimmer _____			Event	
Last First MI	Event			Time
Your Team Initials	1.			
	2.			
Your USS Registration Number	3.			
	4.			
	5.			
Swimmer's Age on the First Day of the Meet _____ DOB: Month _____ Day _____ Year _____	6.			